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# Best Practice in Board Evaluation and The Board's Role in Determining Culture

**Date:** Monday, 10<sup>th</sup> July 2017  
**Time:** 1330 hrs - 1700 hrs  
**Venue:** Rosewood Room, Level 1,  
Swissotel Merchant Court,  
20 Merchant Road, Singapore 058281  
**Registration:** Tuesday, 6<sup>th</sup> June 2017 to Wednesday, 5<sup>th</sup> July 2017  
**Seminar Fee:** \$160.50 (Inclusive of 7% GST)

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## CERTIFICATE OF ATTENDANCE AND CPE POINTS

Participants will be presented with a soft copy of Certificate of Attendance upon full attendance and personal completion of the seminar via email. This seminar awards 3.0 CPE hours.

## REGISTRATION

- Registration commencement time: 12.45 pm **(No lunch provided)**
- Seminar commencement time (est): 1.30 pm
- Seminar end time (est): 5.00 pm
- One tea-break will be included.
- Complimentary carpark coupon will be provided to participants who indicates on the registration form.
- **Closing date: Wednesday, 3rd July 2017**
- **First come first serve basis – seats are limited**

## Chartered Secretaries Institute of Singapore (CSIS)

Enquiries: Nurul, Tan Rui Ting, Koh Han Ming, Azian at (+65) 6334 4302  
Email: [feedback@csis.org.sg](mailto:feedback@csis.org.sg)  
Address: CSIS, 149 Rochor Road, #04-05 Fu Lu Shou Complex, Singapore 188425

## TERMS & CONDITIONS

Upon receipt of a completed registration form, an automated email notification will be sent to the participant.

### Full payment will be charged:

- Upon CSIS issuing a confirmation for the participant via email.
- Participant receives tax invoice via email and mail.
- Participant fails to attend the seminar on 10 July 2017.

### Payment Mode:

Please ensure that the cheque should be made payable to "CSIS" and seminar payment must be received by CSIS on or before the seminar or by 10 July 2017 at the seminar venue.

For payment via bank transfer please email your payment details to [feedback@csis.org.sg](mailto:feedback@csis.org.sg)

## CANCELLATION

CSIS reserves the right to change the date, time, and venue or cancel the seminar owing to unforeseen circumstances.

## REPLACEMENT

CSIS will accept a replacement participant only from the same firm if the conference attendee is not available to attend. Please email to [feedback@csis.org.sg](mailto:feedback@csis.org.sg) for the above replacement before proceed to submit online registration.