

ACRA BizFin^x Preparation Tool

Preparing and Filing XBRL Financial Statements



BizFin^x Preparation Tool is a new preparation tool which enables companies to prepare their financial statements in XBRL offline. XBRL financial statements can be prepared and managed on MS Excel-based templates in the minimum requirement list. To reduce the time taken for manual data entry, the tool is equipped with an auto-tagging function to auto-map items and a drag-and-drop functionality to populate the financial data.

This one-day training course will include an overview of the tool and provide interactive hands-on training of using the ACRA BizFin^x preparation tool.

Training Programme

- Introduction to XBRL
- Introduction to the ACRA BizFin^x Preparation Tool and Web Portal
- Hands-on Training using ACRA BizFin^x
- Overview of Filing Requirements



Who Should Attend?

Preparers

- Finance Personnel
- Accounting Staff

Reviewers

- Company Secretaries
- Directors
- Chief Financial Officers

Organiser:



50% Training Subsidy by ACRA is available and each applicant entity may receive the BizFin^x subsidy for a maximum of two (2) course participants in its employment per calendar year (based on training course date). Terms & conditions apply.

Companies may claim 400% Tax Deduction or 60% Cash Payout of the training fee (net of government grant or subsidy).
For more details, please refer to:
www.iras.gov.sg/irashome/Plcredit.aspx

ADMINISTRATIVE DETAILS

ACRA BizFin^x Preparation Tool **Preparing and Filing XBRL Financial Statements**

Training Fees Per Participant	Cheque made payable
S\$321.00 (Inclusive of 7% GST)	"CSIS"

Time	Venue
9.30am - 5.00pm	CSIS Training Centre 149 Rochor Road #04-06 Fu Lu Shou Complex Singapore 188425

Contact Details

Tel: 6334 4302 Fax: 6334 4669 Email: events@csis.org.sg

Participants are required to bring the following:-

1. Laptop/notebook with the BizFin^x Preparation Tool installed.
Go to <https://www.bizfinx.gov.sg/Downloads.aspx?enc=5g3ihJAb8gXqIfmQwwXacQ==> to register and download the BizFin^x Preparation Tool.
Upon registration, an email containing the download link will be sent to you.
2. Thumb drive (with USB 2.0) containing the soft copy of your company's latest Full Set Financial statements in Microsoft Word format. (Bring your past year XBRL Zip File if you are preparing XBRL for second year onwards.)
3. A hard copy of your company's latest Financial Statements.
4. Calculator
5. A sweater, where applicable.

Conditions

- Upon CSIS's receipt of the participant's completed registration form, a seat will be reserved for the participant and full payment will be charged upon confirmation from CSIS.
- There will be no refund if the participant and/or the company cancels the registration or if the participant fails to attend the training.
- Payment must be made upon receipt of the tax invoice issued by CSIS.

CSIS reserves the rights to change the date, time, and venue or cancel the training owing to unforeseen circumstances.