

The Singapore Association of
The Institute of Chartered Secretaries and Administrators
149 Rochor Road #04-07
Fu Lu Shou Complex
Singapore 188425

Specimen Format

STATUTORY DECLARATION

I (1), _____, do solemnly and sincerely

declare (2) _____

And I make this solemn declaration by virtue of the provisions of the Oaths and Declaration Act (Cap.211), and subject to the penalties provided by that Act for the making of false statements in statutory declarations, conscientiously believing the statements contained in this declaration to be true in every particular. The information which I have provided to SAICSA with regard to my complaint against

_____ of Messrs _____ is the truth and I will continue to truthfully provide SAICSA with such clarification and information as required by SAICSA and give my permission to SAICSA to forward a copy of my complaint letter to the member concerned to facilitate a response from her/him.

(3) _____
Signature

Declared at _____ this _____ day of _____.

Before me,
(4) _____
Signature

(5) _____

Take note:

- (1) Here insert name, address and occupation of person making the declaration.
- (2) Here insert the matter declared to. Where the matter is long, add the words "as follows:" and then set out the matter in numbered paragraphs.
- (3) Signature of person making the declaration.
- (4) Signature of person when whom the declaration is made.
- (5) Here insert title of person before whom the declaration is made