



# FILING OF FINANCIAL STATEMENTS IN XBRL: REVISIONS TO FS MANAGER TRAINING

## FILING OF FINANCIAL STATEMENTS IN XBRL

This training will cover the revisions to FS Manager and a hands-on of the enhanced FS Manager.

### Who should attend?

- Company Directors
- Company Secretaries
- Company appointed authorised users
- New Preparers of Financial Statements

### ❖ INTRODUCTION TO XBRL

- Types of Companies
- Annual General Meetings
- Annual Returns

### ❖ ACRA PRACTICE DIRECTION 2 OF 2007 :

Filing of Financial Statements in XBRL

### ❖ ACRA PRACTICE DIRECTION 5 OF 2007 :

New Annual Return Form AND Filing of Financial Statements in XBRL wef 1 November 2007

### ❖ ACRA PRACTICE DIRECTION 4 OF 2009 :

Filing of Financial Statement in XBRL:  
Changes Following  
Financial Reporting Standards Revisions

### We have

- ✓ *Hands on Training*
- ✓ *Training Centre at convenient location*
- ✓ *Flexible Training Schedule*
- ✓ *Trainers with detailed understanding of the financial reporting processes*

### SDF FUNDING

- Approved for all companies.
- \$2 per training per hour.
- Total SDF funding support \$14.00.
- ***The above Fund subject to WDA/SDF Changes.***

### • OPEN ANALYTICS

### • ROLE OF PREPARERS, AUDITORS, COMPANY SECRETARIES AND DIRECTORS

### • AN OVERVIEW ON FS MANAGER

### • COMMON DO'S & DON'TS

### • USING FS MANAGER TO PREPARE FINANCIAL STATEMENTS IN XBRL FORMAT

### • FS MANAGER USER GUIDE

Preparation of Reports and Statement

- Directors' Report
- Statement by Directors
- Independent Auditors' Report

Organisers:



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## ADMINISTRATIVE DETAILS

### Time/Venue

- 9.30 a.m. to 5.30 p.m.
- 149 Rochor Road, #04-06, Fu Lu Shou Complex, Singapore 188425

### Course Fee

- \$267.50 (inclusive of 7% GST)

### Registration

Please send your completed registration form by:

- Fax: (+65) 6334 4669
- Email: events@ccmdpl.com.sg
- Mail : 149 Rochor Road, #04-05, Fu Lu Shou Complex, Singapore 188425
- Upon receipt of registration form, a seat will be reserved for the participant.
- There would be no cancellation and/or refund if participant fails to attend the training.

**CCMD PTE LTD reserves their rights to change the date, time, and venue or cancel the training owing to unforeseen circumstances.**

### Payment

- Fee will be charged upon receipt of registration form.
- Payment must be made upon receipt of tax invoice.
- Cheque should be made payable to “**CCMD PTE LTD**”
- Notice of withdrawal/changes must be made in writing seven (7) working days before the training date. Alternatively you may find a replacement to attend. Full payment is chargeable for non attendance or no show.

### Refund

- Requests for refund will be granted only on medical or compassionate grounds.

### Skill Development Fund (SDF) (please refer to the note on the registration form)

- Course Support Period (01/12/2011 to 31/12/2012)
- Approved for All Companies.
- \$2 per training per hour.
- Total SDF funding support \$14.00.

### Training requirements:

1. A copy of the latest Financial Statement – soft (in words format) and hard copy
2. Calculator
3. Thumb drive (with USB 2.0)
4. A sweater (not necessary)

### Enquiries

Azian or Nurul  
Tel: 63378860

**CPE Hours: 7 Points**



## FILING OF FINANCIAL STATEMENTS IN XBRL: REVISIONS TO FS MANAGER TRAINING

<b>Dates for Y2012</b> <b>9.30am – 5.00pm</b> <b>Every Friday</b>		
Please tick ✓		
1)	13 January 2012	
2)	17 February 2012	
3)	16 March 2012	
4)	20 April 2012	
5)	25 May 2012	
6)	22 June 2012	
7)	27 July 2012	
8)	17 August 2011	
9)	21 September 2012	
10)	19 October 2011	
11)	23 November 2012	
12)	14 December 2012	

<b>Participant's Details:-</b>		
Salutation: Mr ( ) Miss ( ) Ms ( ) Mrs ( ) Mdm ( )		
Full Name (Block Letters): [ ]		
Status: FCIS ( ) ACIS ( ) GRAD ICSA ( ) Affiliate ( ) Student: ICSA ( ) EDCA ( ) Non Member ( )		
Designation:		
Organisation (Block Letters): [ ]		
Email Address: [ ]		
Tel: (O)	(HP)	(FAX)
Office Address: [ ] [ ]		
Postal Code:		

**IMPORTANT TO NOTE:**  
**Skill Development Fund (SDF)**  
Are you applying for SDF grant   
[ ] Yes [ ] No

**Eligibility**

- Participant must be a Singaporean or Permanent Resident.
- Company: Small & Medium

**First time application for SDF funding?**

- If yes, please register with SDF via [www.skillsconnect.gov.sg](http://www.skillsconnect.gov.sg) and these would take about 14 days to activate a new SDF account.

**Existing SDF User?**

- If yes, you may log into [www.skillsconnect.gov.sg](http://www.skillsconnect.gov.sg) to submit the application online for SDF funding.

**SDF FUNDING**

- Course Support Period (01/12/2011 to 31/12/2012) Approved for All Companies.
- \$2 per training per hour x Training hours 7
- Total SDF funding support \$14.00.

<b>Contact Person Details (If different from participant):-</b>		
Full Name (Block Letters): [ ]		
Designation:		
Tel:		
Email:		

<b>Company's Category:-</b>		
a) Pte Ltd Company:	EPC [ ]	Non EPC [ ]
b) Public Listed Company [ ]		
c) Professional Firm: CPA [ ] Corporate Secretarial [ ] Law Firm [ ]		
d) Others (please indicate): [ ]		

<b>Are you the preparer of financial statements?</b> [ ] Yes [ ] No		
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**Organisers:**

